

Alano Club Board Meeting Minutes

February 13th, 2024

Meeting called to order at 4:00pm.

Attendance:

- Board members present (Zoom and in person at Club): Kathleen P., Kendra K., Paulette J., Deb A., Randy B., Luther K.
- Board members absent: Kelly Y., Tom C.
- Guests: Catherine C., Betty S., Tom O., Chris B.

1. Review of minutes from 1/16/24. Correction needed, remove mention of “staff present”. Scott K. was not at the January 2024 meeting. Change the word “budget” when referencing negative \$5,000 to “Total Net Operating Revenue”. Motion to accept amended minutes by Luther K., Deb A. seconds. None opposed. **ACTION:** Kendra will update the minutes to reflect.
2. Budget financials, bylaws, and board meeting minutes will be posted monthly on the Alano Club website.
3. Chris B. asked why our net operating revenue is negative \$5,000. Deb told him this is normal; we are normally in the hole. Chris thinks Zoom attendees should be contributing more to “the basket” for meeting rent.
4. Old Business
 - Literature update
 - Kathleen and Kendra met to price book inventory in the basement based on AA world services and Hazelton online prices (or what books were already priced as by Richard O). Put some books up in kitchen cupboard for purchase.
 - Kathleen took the big literature rack downstairs and proposed purchasing a clear rack for pamphlets that will be put on top of the bookcase. Deb makes motion to spend \$59 on a clear rack, Kendra seconds, all in favor. **ACTION:** Kathleen will order the rack.
 - Building Maintenance:
 - Kendra brought up trash situation again. Kendra has been dealing with the trash (taking it to the Villager dumpster), but would like a permanent solution. Proposes we take care of our own trash at the Club. Idea was discussed of buying green garbage bags to be put out on Sunday nights. Luther volunteered to help Kendra take the trash over to the dumpster on Tuesdays. Jeanishia has been putting trash in the Club’s outside trash can near the front doors when she cleans. Needs to be emptied 1-2 times/week.
5. New Business
 - New Bylaws
 - Committee formed consisting of Kathleen, Tom, and Deb.
 - Kelly and Luther gave suggestions on document the committee emailed around.

- Discussion of Upjohn letter referencing house to be used for “Alano Club for AAers (or other 12-step programs if that’s the decision)”. Some people open to all recovery meetings, some open to only 12-step meetings, guests spoke mainly in support of staying with 12-step programs at the Alano Club.
- Discussion on number of board members required. Kelly proposed 5 minimum and 11 maximum board members. Deb did not support 5 minimum. Agreed to leave board of directors at 9 members.
- Agreed to remove all references to Club Administrator and Club Manager in the bylaws.
- **ACTION:** Kathleen will send Luther’s bylaw edits to the board so we can discuss at March meeting.

-Ethics

- Discussion of whether we need an ethics policy. **ACTION:** Luther will draft one and send around to board.

-Finances

- Debit vs Credit Card. Charlevoix State Bank said we could be issued a credit card in the name of the Club. We need it for certain things like auto-bill pay. We can have several signers. Proposal to set limit to \$2,000 and have Deb A. (treasurer), Paulette J.(co-treasurer), and Kendra K. (orders and purchases for Club frequently) to be signers. Randy motions to get a CC from CSB, have a \$2K limit, and have Deb, Paulette, and Kendra as signers. Kathleen seconds, motion passes.
- Budget corrections were made. Contract for Mike C. goes through June 30, 2024 so \$400 was added to budget. Zoom annual cost of \$170 was added.
- Deb tried to cancel the cable today but could not do it online. **ACTION:** Deb will call Charter and cancel cable.

-Legacy Group

- Luther and Betty have formed a committee to discuss forming a Legacy Group. Tom O. and Catherine C. volunteered to contribute to committee. Create a group with service positions and volunteer opportunities. Board may be able to give up some responsibility and AA groups can take on more responsibility. More details to come from committee.

-Guest comments

- Catherine mentioned it would be nice to get a board for outside that messages could be posted on (i.e. meeting cancelled). People are taping notes to doors and it’s pulling off paint. Betty and Catherine are buying a roaster for the potlucks.

Meeting adjourned at 5:15 pm

Next board meeting: Tuesday, March 12th at 4pm

